



# Naresuan University Language Centre

Language is POWER

## Course Outline

### General English 79 Courses



Course:

## **CEPT Test Preparation**

*Become aware of and practise study techniques you can use to maximise and realise your potential in the CEPT exam.*

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Course ID: NULCG00001

Duration: 30 hours

Instructor: T. Elliott

### **Course Description:**

Passing the CEPT is not as difficult as it may seem when you understand the strategies used to test you and practise them to gain familiarity and recognition of them. Learn these strategies so you can maximise the marks and grades you obtain at any given level of English skill development. Also, practise your English skills in a way that targets answering test questions in a more time efficient, effortless, skilful and more adaptive style. Perhaps passing the CEPT with high grades is more doable than you ever imagined!

### **How you will benefit:**

- Utilise test example questions that will challenge your skills and identify your strengths and weaknesses
- Learn from an experienced native English speaker who “knows the ropes” of the CEPT from both sides of the fence – from both an examiner’s and a student’s perspective
- Reduce stress in the exam room by targeting questions in a more strategic and efficient style
- Feel comfortable in a classroom environment designed to allow you to ask questions on any point at any time during your CEPT discovery experience

### **What you will cover:**

- Practise doing the test to understand the typical format and content of the questions and the exam
- Learn how to approach the various questions so that essential time management skills are developed and utilised both practically and realistically
- Turn the tables on the examiners by discovering the techniques they use to test your English comprehension. You will see these in action and practise them one by one under expert, empathic and friendly guidance

### **Who should attend:**

- Anyone wishing to maximise their potential in the CEPT exam
- Anyone wishing to enhance their confidence in an increasingly global market for a professional skillset that simply demands the English language as a “go to” tool on the path towards recognition, achievement, reward and satisfaction

Course:

## **Preparation Course for the TOIEC Test**

*Your Easy Guide in Passing TOIEC Test*

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Course ID: NULCG00002

Duration: 20 hrs.

Course Designer: P. Igupen

### **Course Description:**

Your employer may ask you for a TOIEC score for promotion or you may have to provide a TOIEC score in order to apply for a certain job. Maybe you are finishing a language program and want to have an official score and certificate to take with you to show your employer, school, family, or friends. Whatever your reason, get prepared by joining this course.

### **How you will benefit:**

- Improve your ability to understand spoken English by hearing varied accents such as US, British, Australian and Canadian, in order to reflect the reality of the workplace.
- Improve your ability to understand written English, knowledge of vocabulary and grammar, as well as your ability to identify main idea of a reading passage and find the answers to questions about details.
- Familiarize the common distractors that confuse you in taking the TOIEC Test.
- Learn the strategies in answering the TOIEC Test.

### **What you will cover:**

- Offices and Personnel
- General Business and Finance
- Housing and Property
- Travel
- Technical areas
- Grammar
- Word Families
- Practice Tests

### **Who should attend:**

People who are working or wants to work in multinational companies, schools and government organizations around the world.

Course:

## **Master NUSET**

*Become a student of the prestigious Naresuan University*

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Course ID: NULCG00003  
Duration: 3 days (9.00-17.00)  
Course Designer: Dulshani M.

### **Course description:**

The Naresuan University Standard English Test was modeled on the TOEFL exam and was designed to test the English proficiency level of the university staff and the students and personnel from the public and private sector and the general public. It is required for admission to the undergraduate programs of the Naresuan University. This is a preparation course for anyone who is willing to take the NUSET.

### **How you will benefit:**

- Get admitted to the prestigious university and follow the undergraduate program you have selected
- Improve your English language skills in reading, writing, listening and speaking

### **What you will cover:**

- How to improve your English listening skills
- Read and understand simple to complex texts in English
- Understand and correctly use various grammar forms
- Broaden your vocabulary
- Learn to write in English
- Participate in simple conversations and practice dialogues

### **Who should attend:**

Anyone who is hoping to follow any undergraduate course at the Naresuan University. The staff members of the university and other interested individuals.

Course:

## **Vocabulary Building for Test Preparation**

*Vocabulary represents one of most important challenges necessary for learning a foreign language and passing tests. It is the basis for the development of all the other skills: reading comprehension, listening comprehension, speaking, writing, spelling and pronunciation.*

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**Duration:** 18 hours

**Instructor:** Thomas Elliott

### **Course Description:**

This course focuses on English vocabulary building skill in order to prepare to take English exams such as the CEPT or IELTS. Follow our experienced teacher through experiential activities that will utilise and develop your own vocabulary building skills.

### **How you will benefit:**

- Utilise activities that are sufficiently varied in settings to allow you to develop your vocabulary and articulation
- Challenge and learn from your class mates in engaging teams based fraternisation
- Create more compelling and mark winning compositions in exams by using the increased scope and confidence that these lessons provide. Convince the examiners you can expand your arguments laterally

### **What you will cover:**

- Practise activities that will allow you to enjoy enhancing your vocabulary in a synergistic fashion with your class team
- Expand your vocabulary then test spelling and the articulated usage of it in sentences that can be as complex or simple as your preferences, skills and mindset can determine

### **Who should attend:**

- Anyone wishing to maximise their potential in the CEPT and IELTS exam
- Anyone wishing to enhance their confidence in an increasingly global market for a professional skillset that simply demands the English language as a go to tool on the path towards recognition, achievement, reward and satisfaction
- Anyone wishing to enhance their personal satisfaction in achieving a greater degree of intrinsic personal satisfaction gained from further insight and ability in the English language

Course:

## **Grammar Practice for Test Preparation**

*Cross “the bridge of grammar awareness and understanding” through learning the rules and applying them hands on to maximise and realise your full potential in the CEPT and IELTS exam.*

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Course ID: NULCG00005

Duration: 16 hours

Course Designer: Thomas Elliott

### **Course Description:**

English grammar can seem so complex and intricate as to be intimidating! Relinquish your fears as forms of grammar are simplified and practised to enable a better comprehension and retention of grammar. This provides you with the structure you need in order to organize and put your messages and ideas across in English.

### **How you will benefit:**

- Learn to use some of the essential forms of grammar in a comprehensive, simplified way with plenty of time for practise.
- Gain more competence and confidence in your ability to communicate in a more professional and fluent style.
- Feel comfortable in a classroom environment designed to allow you to practise the application of grammar and ask questions on any point at any time during your grammar enriching experience

### **What you will cover:**

- Learn basic forms of grammar comprehensively and apply them in varied practise exercises
- Practise doing test questions formulated to test your understanding of grammar to understand the format of the questions and the exam
- Learn to analyse and systemise the English language one step at a time

### **Who should attend:**

- Anyone wishing to maximise their potential in the CEPT and IELTS exams
- Anyone wishing to enhance their personal satisfaction by achieving more competence in the expression of professional and personal expression in English

Course:

## **Speaking Practice for Test Preparation**

*Become aware of the format used and practise questions to maximise and realise your potential in the IELTS and similar exams. Also, become more relaxed and competent in expressing yourself clearly and in detail in spoken English.*

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Course ID: NULCG00006

Duration: 18 hours

Course Designer: Thomas Elliott

### **Course Description:**

In a speaking test, you will have a discussion with a certified examiner. It will be interactive and as close to a real-life situation as a test can get. Learn how to impress the examiner with your development of answers that target and comprehensively cover what the examiner is looking for.

### **How you will benefit:**

- Utilise test example questions that will challenge your skills and identify your strengths and weaknesses
- Learn from an experienced native English speaker who “knows the ropes” of the CEPT from both sides of the fence – from both an examiner’s and a student’s perspective
- Develop speaking skills that show diversity and articulation in expressing your ideas in the exam

### **What you will cover:**

- Learn what is required in the test and what the examiners value in your responses
- Practise doing the test to understand the typical format and content of the questions and the exam
- Develop your skills to compose a conversation on the topics you will be given in the test

### **Who should attend:**

- Anyone wishing to maximise their potential in the IELTS and similar exam
- Anyone wishing to enhance their confidence in expressing themselves clearly, precisely and concisely

Course:

## **Reading Skill Practice for Test Preparation**

*Reading in exams can be a time consuming process that can lead to difficulty in completing the exams efficiently. Learn the art of listening for what you need to maximise your potential in the CEPT and IELTS exams.*

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Course ID: NULCG0007  
Duration: 18 hours  
Course Designer: Thomas Elliott

### **Course Description:**

Learn the different reading skills and styles that will bring confidence in answering questions more efficiently and correctly.

### **How you will benefit:**

- Practise test example questions that will challenge your skills and identify your strengths and weaknesses
- Learn from an experienced native English speaker who “knows the ropes” of the CEPT from both sides of the fence – from both an examiner’s and a student’s perspective
- Reduce stress in the exam room by targeting questions in a more strategic and efficient style
- Feel comfortable in a classroom environment designed to allow you to ask questions on any point at any time during your CEPT and IELTS discovery experience

### **What you will cover:**

- Practise the three methods of reading and learn to apply them appropriately to different questions in the exam
- Practise doing the test to understand the format of the questions and the exam
- Learn how to approach the various questions so that essential time management skills are developed and utilised both practically and realistically
- Turn the tables on the examiners by discovering the techniques they use to test your English comprehension. You will see these in action and practise them one by one under expert, empathic and friendly guidance

### **Who should attend:**

- Anyone wishing to maximise their potential in the CEPT and IELTS exams
- Anyone wishing to enhance their confidence in an increasingly global market for a professional skillset that simply demands the English language as a go to tool on the path towards recognition, achievement, reward and satisfaction

Course:

## **Listening Skill Practice for Test Preparation**

*If you've ever had to sit for a second language test, you'll know that the listening section is almost always the hardest. Developing competence in listening by understanding the cross matching of questions to audio and developing short term memory capabilities for English.*

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Course ID: NULCG00008

Duration: 18 hours

Course Designer: Thomas Elliott

### **Course Description:**

Listening to conversations in English where dialogue is varied in pronunciation clarity, accent and speed can be difficult for ESL learners but becomes easier with correct guidance. This course prepares students for IELTS and CEPT exams by allowing them to analyse exam questions and match their meaning with the dialogue.

### **How you will benefit:**

- Practise the various types of test questions that will challenge your skills and identify your strengths and weaknesses
- Become more relaxed and confident in listening thus enabling you to extract the essential meaning from a complex and digressive conversation

### **What you will cover:**

- Practise doing test questions to understand the format of the questions and the exam
- Making efficient use of preparation time before the dialogue is delivered to you in an exam
- Learn how to differentiate between essential and non-essential information in questions and in the conversations so that you will target the meaning that provide the correct answers

### **Who should attend:**

- Anyone wishing to maximise their potential in the CEPT and IELTS exams
- Anyone wishing to enhance their confidence in conversations in the English language
- Professionals who need to enhance their ability to respond effectively to requests in English made in their business environment

Course:

## **Writing Skill Practice for Test Preparation**

*Writing skills need to target the type of questions you will face in an exam. Creatively attacking the question in the correct style will give the best advantage in utilising existing skills and ones developed in a friendly classroom environment*

Course

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ID: NULCG00009  
Duration: 18 hours  
Course Designer: Thomas Elliott

### **Course Description:**

Writing in an exam needs to be structured and articulated in a way that targets the needs of the question. This course will enable you to identify and target questions with responses that show comprehension of the question and deal with them competently.

### **How you will benefit:**

- Utilise test example questions that will identify the different types of questions used in the exams
- Most students wish to obtain an IELTS score of 7.0 or more to enable working or studying abroad. Formulating the correct response required by the question will maximise your potential to gain these scores
- Feel comfortable in a classroom environment designed to allow guidance towards a comprehensive written reply in an exam environment

### **What you will cover:**

- Practise doing the test to understand the typical styles and content of the questions and the types of responses that maximise the clarity and coverage of the key points needed to impress examiners
- Develop vocabulary that meets the needs of exam questions
- Learn how to approach the various questions so that essential time management skills are developed and utilised both practically and realistically

### **Who should attend:**

- Anyone wishing to maximise their potential in the IELTS exam
- People wishing to understand writing skills and how they can enhance their ability to meet the needs of communication in the global office environment

Course:

## **Excelling the Writing Test**

*Overcome the difficulties of writing essays*

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Course ID: NULCG00010

Duration: 12 hours

Course Designer: P. Igupen

### **Course Description:**

Writing is a skill mastered through process and practice much like playing sports or musical instruments. This course will assist you develop your writing skills necessary for your work and studies. Your greatest success will come from consistent practice and group involvement. You will work with your instructor to discuss different sample essays, with your classmates for pair work and with yourself in private thinking sessions to grow as a writer, reader, learner and person.

### **How you will benefit:**

- Develop the following academic essay styles such as Making an Argument, Agreeing or Disagreeing, Stating a Preference and Giving an Explanation
- Become familiar with the types of questions that are asked in academic writing tests
- Figure out the correct pattern to be used in a given topic
- Learn important vocabulary that will appear in the writing test

### **What you will cover:**

- Learn the conventions of spelling, punctuation and paragraph creation
- Study the organization of good paragraphs and essays by using introductions, conclusions, and paragraphs
- Use verb tenses that logically fit the topic
- Practice using transitions in order to show the relationship between ideas
- Write essays that demonstrate a sense of organization
- Use topic sentences with a clear thesis or main ideas with supporting details and examples

### **Who should attend:**

- Learners who want to prepare themselves for academic study and better their chances for success.

Course:

## **IELTS (Academic) Mock Testing - Speaking**

*Get the band score you need through mock testing and practice*

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Course ID: NULCG00011

Duration: 10 hours

Course Designer: I.W. Amilya

### **Course Description:**

Are you a student quite close to achieving his/her dream of doing higher studies in a foreign university? Are you one of those chosen few who had to put a break on his/her higher educational dream just because you couldn't get the band score required for the speaking component of your IELTS Test? If so, this course is for you. To maximize the benefits of this course, it is taught in a one on one setting.

### **How you will benefit:**

- Practice speaking tests in real time.
- Get guidance from a professional IELTS trainer.
- Learn tips and tricks to increase your score.
- Learn how to make effective use of the allocated time.

### **What you will cover:**

- 10 speaking tests (Mock exams based on *Cambridge IELTS Trainer- Six Practice Tests with answers* by Thomas.B & Hashemi. L and *IELTS 12 –Official Examination Papers* by Cambridge University Press.)
- Clear guidance and explanations after each test.
- How to identify weaknesses in your speaking competency level and learn how to address them.

### **Who should attend:**

- Prospective test takers who plan to sit the IELTS exam in the near future.

Course:

## **IELTS (Academic) Mock Testing - Reading**

*Get the band score you need through mock testing and practice*

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Course ID: NULCG00012  
Duration: 25 hours (2.30 hours per day)  
Course Designer: I.W.Amilya

### **Course Description:**

Are you a student quite close to achieving his/her dream of doing higher studies in a foreign university? Are you one of those chosen few who had to put a break on his/her higher educational dream just because you couldn't get the band score required for the reading component of your IELTS Test? If so, this course is for you.

### **How you will benefit:**

- Practice reading tests in real time.
- Get guidance from a professional IELTS trainer.
- Learn tips and tricks to increase your score.
- Learn how to make effective use of the allocated time.

### **What you will cover:**

- 10 reading tests (Mock exams based on *Cambridge IELTS Trainer- Six Practice Tests with answers* by Thomas.B & Hashemi. L and *IELTS 12 –Official Examination Papers* by Cambridge University Press.)
- Clear guidance and explanations after each test.
- How to identify weaknesses in your reading competency level and learn how to address them.

### **Who should attend:**

- Prospective test takers who plan to sit the IELTS exam in the near future.

## **Course:**

### **IELTS (Academic) Mock Testing - Listening**

*Get the band score you need through mock testing and practice*

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Course ID: NULCG00013  
Duration: 25 hours (2.30 hours per day)  
Course Designer: I.W.Amilya

#### **Course Description:**

Are you a student quite close to achieving his/her dream of doing higher studies in a foreign university? Are you one of those chosen few who had to put a break on his/her higher educational dream just because you couldn't get the band score required for the listening component of your IELTS Test? If so, this course is for you.

#### **How you will benefit:**

- Practice listening tests in real time.
- Get guidance from a professional IELTS trainer.
- Learn tips and tricks to increase your score.
- Learn how to make effective use of the allocated time.

#### **What you will cover:**

- 10 listening tests (Mock exams based on *Cambridge IELTS Trainer- Six Practice Tests with answers* by Thomas, B & Hashemi, L and *IELTS 12 –Official Examination Papers* by Cambridge University Press.)
- Clear guidance and explanations after each test.
- How to identify weaknesses in your listening competency level and learn how to address them.

#### **Who should attend:**

Anyone planning to sit the IELTS exam in the near future is welcome.

Course:

## **IELTS (Academic) Mock Testing - Writing**

*Get the band score you need through mock testing and practice*

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Course ID: NULCG00014

Duration: 25 hours

Course Designer: I.W.Amilya

### **Course Description:**

Are you a student quite close to achieving his/her dream of doing higher studies in a foreign university? Are you one of those chosen few who had to put a break on his/her higher educational dream just because you couldn't get the band score required for the writing component of your IELTS Test? If so, this course is for you.

### **How you will benefit:**

- Practice writing tests in real time.
- Get guidance from a professional IELTS trainer.
- Learn tips and tricks to increase your score.
- Learn how to make effective use of the allocated time.

### **What you will cover:**

- 10 writing tests (Mock exams based on *Cambridge IELTS Trainer- Six Practice Tests with answers* by Thomas, B & Hashemi, L and *IELTS 12 –Official Examination Papers* by Cambridge University Press.)
- Clear guidance and explanations after each test.
- How to identify weaknesses in your writing competency level and learn how to address them.

### **Who should attend:**

- Prospective test takers who plan to sit the IELTS exam in the near future.

Course:

## **Make small talk**

*How to talk to foreign co-workers, partners and customers and make a good impression*

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Course ID: NULCG00015  
Duration: 6 hours  
Course Designer: I.W.Amilya

### **Course Description:**

These days, many new opportunities to do business with foreign companies are pouring in to Thailand. This also means it is vital for Thai businessmen and women to polish up their English skills, especially their skills in terms of making small talk and expressing their opinions. This course aims to equip you with the skills needed to make excellent small talk and express your opinions in a clear and a precise manner in your workplace.

### **How you will benefit:**

- Gain insightful knowledge into the basics of making small talk
- Acquire the skills needed to increase your chances of making a good impression
- Learn useful tips and tricks to enhance your spoken English

### **What you will cover:**

- Conversation practice using real life situations based on topics covered in '*English-Conversations for Business*' by Akil, B.
- How to talk to fellow workers
- How to talk with the boss
- How to express yourself at meetings
- How to make small talk during lunch and breaks
- How to talk to customers

### **Who should attend:**

- Businessmen and women planning to find work in foreign owned companies or businessmen and women planning to do business with foreign business partners

Course:

## **Understand Spoken English**

*Listen to and understand native speakers very well*

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Course ID: NULCG00016  
Duration: 1 day (9.00 – 17.00)  
Course Designer: Dulshani M.

### **Course description:**

Understanding English speakers can be difficult, especially when they do not speak clearly. Are you struggling to understand what they are saying? The problem may be that you do not recognize common differences between written English and spoken English. You will notice that English in classrooms and textbooks could be very different from how people actually speak in real life. This course will provide you with valuable guidelines to understand what the native English speakers really say.

### **How you will benefit:**

- Understand the unique sounds of English and how they change
- Understand fast speakers and learn to speak fast yourself
- Improve your personality
- Gain self-confidence while speaking and listening
- Become a better communicator
- Develop your career and gain more recognition from your superiors and colleagues
- Understand English movies and TV shows better
- Travel around the world with increased self confidence

### **What you will cover:**

- Pronunciation: English sound articulation, stress, rhythm, grouping (pausing, linking, focus) and intonation
- Listen to native speakers through videos and audios
- Talk to actual native speakers on one to one basis
- Learn ways to improve your listening comprehension
- Listen to real conversations about real topics
- Learn real-life conversational English, including idioms and slang
- Learn commonly used phrasal verbs

### **Who should attend:**

- International English learners
- Anyone who would like to work in an English-speaking company
- Employees at international companies
- ESL and EFL learners
- Anyone who would like to speak with native English speakers

Course:

## **Conversation**

*Role plays, activities and games designed to get you speaking*

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Course ID: NULCG00017

Duration: 30 hours

Course Designer: J. Grace

### **Course description**

This course is designed to build the oral English skills required for non-native speakers to understand and be understood when conversing in English. A major problem, for many ESL students, is finding people and engaging with them in conversational English. Studying from textbooks and reciting grammar rules rarely help when faced with real conversation. This course is aimed to prepare people through practice and authentic activities, simulating various types of conversation.

### **How you will benefit:**

- Gain the confidence to engage with native speakers in a variety of conversational environments and for a range of purposes.
- Learn to speak with a relaxed approach without fear of grammar or mistakes.
- To be able to converse about a broader variety of topics away from repetitive rote memory phrases.
- Everyday English situations won't be daunting; allowing you to engage without hesitation.

### **What you will cover:**

- Develop techniques to overcome awkward silences and keep conversations going with minimal English.
- Work through a variety of topics to familiarise with the vocab and to gain a general sense of how to talk about known or unknown subjects.
- Structured practice tackling a variety of learning styles encouraging the maximum interaction.
- Phonics and phonetic accuracy

### **Who should attend:**

- This is an essential course for all students who encounter at present or anticipate using English on a regular basis, whether this is through work, study or general daily life.
- Business people or those who attend meetings where input is expected or desired would also benefit greatly from boosted confidence and an expanded arsenal of linguistic ammunition.

Course:

## **Everyday Conversations**

*To improve your English conversation skills*

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Course ID: NULCG00018  
Duration: 12 hours  
Course Designer: Ms. V. Madugalle

### **Course Description:**

In communication, languages become the primary mediator for delivering or sharing information. English is used in many parts of the world and is often the language that is common to people who have a first language other than English. This course is designed to help students improve their ability to express themselves in everyday situations.

### **How you will benefit:**

This course help students to communicate effectively in English. It focuses on a variety of everyday essential topics to ultimately improve the participants' fluency, accuracy and ability to communicate.

### **What you will cover:**

- Formal Greetings
- Informal Greetings and Farewells
- Formal Introductions
- Informal Introductions
- What Time Is It?
- A Telephone Call
- Can You Say That Again?
- Coincidences
- Ordering a Meal
- Asking Directions
- Calling For Help
- At the Supermarket
- At the Post Office
- Transportation
- What Are You Good At?
- What's Your Favorite Sport?
- Giving Your Opinion
- Hobbies
- Giving Advice

### **Who should attend:**

- Anyone who wants to improve their ability to speak clearly and effectively in English by using correct grammar and vocabulary.

Course:

## **English Conversation**

*How to talk to foreign customers*

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Course ID: NULCG00019

Duration: 15 hours

Course Designer: I.W.Amilya

### **Course Description:**

Nowadays many Thai businesses which are involved in tourism, textile, food and beverage industries get a lot of foreign customers. However more often than not, Thai staff members struggle to communicate with these foreign customers as they are not able to communicate in proper English. This course aims to equip prospective Thai employees with basic communication skills in English.

### **How you will benefit:**

- Learn the basic vocabulary required for your field of business
- Practice English conversations with foreigners
- Learn useful tips and tricks to be confident when talking in English

### **What you will cover:**

- This course covers topics related to situational English conversations based on the book '*Business Speaking; B1-C2 (Collins Business Skills and Communication)*' by Schofield, J.
- Networking
- Telephoning
- Meetings
- Presentations and conferences

### **Who should attend:**

- Businessmen and women, shop owners and shop assistants in the fields of tourism, food and beverages, textile and cosmetics.

Course:

## **Practice Speaking English / Level 1: Beginner**

*Bring your English out of deep storage and speak fluently with confidence*

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Course ID: NULCG00021

Duration: 30 hours

Course Designer: P. Freund

### **Course Description:**

You can speak beautiful English with confidence! Let's practice and review together! Many people learn English grammar and vocabulary but have little or no chance to speak it in real life. Speaking is a physical activity, like learning to ride a bicycle or play the piano. The secret is practice, practice, practice. You can do it, and this course will guide you there.

### **How you will benefit:**

- Learn to form the real sounds of English and make them your own
- Bring previously learned grammar and vocabulary to life and really use it
- Gain control of what you say so that people will listen and understand
- Learn the rhythms of spoken English so that you can use them naturally
- Enjoy expressing yourself in new ways
- Enjoy learning how English speakers think, communicate, and live together
- Expand your mind and expand your world
- Learn new aspects of English that you can keep adding to your tool box

### **Examples of some areas practiced in Level 1: Beginner**

Using "to be"	Language for shopping
Using present continuous	Simple present tense
Telling people about yourself	WH- questions
Describing other people	Object pronouns
Short answers to questions	Using "can" and "have to"
Possessive pronouns	Talking about the future: "going to"
There is / There are	Simple past tense
Singular and plural nouns	Describing an event
Describing places	Language for eating out
This/That/These/Those	And much more!

### **Who should attend:**

Anyone who wants to learn to improve their spoken English and speak beautifully with confidence. Come learn in a supportive, fun environment where everyone is welcome and we enjoy bringing English to life together!

Course:

## **Practice Speaking English / Level 2: Lower Intermediate**

*Bring your English out of deep storage and speak fluently with confidence*

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Course ID: NULCG00022

Duration: 30 hours

Course Designer: P. Freund

### **Course Description:**

You can speak beautiful English with confidence! Let's practice and review together! Many people learn English grammar and vocabulary but have little or no chance to speak it in real life. Speaking is a physical activity, like learning to ride a bicycle or play the piano. The secret is practice, practice, practice. You can do it, and this course will guide you there.

### **How you will benefit:**

- Learn to form the real sounds of English and make them your own
- Bring previously learned grammar and vocabulary to life and really use it
- Gain control of what you say so that people will listen and understand
- Learn the rhythms of spoken English so that you can use them naturally
- Enjoy expressing yourself in new ways
- Enjoy learning how English speakers think, communicate, and live together
- Expand your mind and expand your world
- Learn new aspects of English that you can keep adding to your tool box

### **Examples of some areas practiced in Level 2: Lower Intermediate**

Review of tenses

Likes and preferences

Count/non-count nouns

Eating in a restaurant

Future tenses

Adverbs of probability

Comparatives / superlatives

Describing people, places, things

Shopping

Imperatives

Directions / getting around town

Public transportation

If clauses

Past continuous tense

Reflexive pronouns

While clauses

Might, could, should, must

Making plans by phone

Offering help

And much more!

### **Who should attend:**

- Anyone who wants to learn to improve their spoken English and speak beautifully with confidence. Come learn in a supportive, fun environment where everyone is welcome and we enjoy bringing English to life together!

Course:

## **Practice Speaking English / Level 3: Intermediate**

*Bring your English out of deep storage and speak fluently with confidence*

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Course ID: NULCG00023  
Duration: 30 hours  
Course Designer: P. Freund

### **Course Description:**

You can speak beautiful English with confidence! Let's practice and review together! Many people learn English grammar and vocabulary but have little or no chance to speak it in real life. Speaking is a physical activity, like learning to ride a bicycle or play the piano. The secret is practice, practice, practice. You can do it, and this course will guide you there.

### **How you will benefit:**

- Learn to form the real sounds of English and make them your own
- Bring previously learned grammar and vocabulary to life and really use it
- Gain control of what you say so that people will listen and understand
- Learn the rhythms of spoken English so that you can use them naturally
- Enjoy expressing yourself in new ways
- Enjoy learning how English speakers think, communicate, and live together
- Expand your mind and expand your world
- Learn new aspects of English that you can keep adding to your tool box

### **Examples of some areas practiced in Level 3: Intermediate**

Review of tenses	Describing talents and skills
Talking on the telephone	Past perfect tense
Asking a favor	Past perfect continuous
Present perfect tense	Two-word verbs
Describing experiences	Shopping for clothing
Making recommendations	Connecting ideas
Using since / for	Asking for and giving reasons
Gerunds	Discussing opinions
Talking about important decisions	Describing similarities and differences
Present perfect continuous	And much more!

### **Who should attend:**

Anyone who wants to learn to improve their spoken English and speak beautifully with confidence. Come learn in a supportive, fun environment where everyone is welcome and we enjoy bringing English to life together!

Course:

## **Practice Speaking English / Level 4: Upper Intermediate**

*Bring your English out of deep storage and speak fluently with confidence*

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Course ID: NULCG00024

Duration: 30 hours

Course Designer: P. Freund

### **Course Description:**

You can speak beautiful English with confidence! Let's practice and review together! Many people learn English grammar and vocabulary but have little or no chance to speak it in real life. Speaking is a physical activity, like learning to ride a bicycle or play the piano. The secret is practice, practice, practice. You can do it, and this course will guide you there.

### **How you will benefit:**

- Learn to form the real sounds of English and make them your own
- Bring previously learned grammar and vocabulary to life and really use it
- Gain control of what you say so that people will listen and understand
- Learn the rhythms of spoken English so that you can use them naturally
- Enjoy expressing yourself in new ways
- Enjoy learning how English speakers think, communicate, and live together
- Expand your mind and expand your world
- Learn new aspects of English that you can keep adding to your tool box

### **Examples of some areas practiced in Level 4: Upper Intermediate**

Tense review	Past unreal conditional
Expressing concern	Expressing hopes
Apologizing	Making deductions
Recounting difficult situations	Asking for and giving advice
Passive voice	Requesting assistance
Relative pronouns	Reported speech
Embedded questions	Leaving and conveying Messages
Asking for information	Emphatic sentences
Indicating uncertainty	And much more!
Present real conditional	
Present unreal conditional	

### **Who should attend:**

- Anyone who wants to learn to improve their spoken English and speak beautifully with confidence. Come learn in a supportive, fun environment where everyone is welcome and we enjoy bringing English to life together!

Course:

## **Voices in Action: Enhancing Communication skills through Drama**

*Engaging in a conversation with a brand*

---

Course ID: NULCG00025

Duration: 30 hours

Course Designer: A. Cubalit

### **Course Description:**

Step up! Engage in a conversation with a style. Develop a basic acting vocabulary by exploring techniques in enhancing your actor's voice, imagination and physicality, working with others in the creation of character, situation and role. Drama can be used to promote active learning, through improvisation exercises and character development, your communication and speaking skills will progress. Regardless of experience and training, everyone is invited to apply to this course.

### **How you will benefit:**

- Improve sense of confidence in the student in his own ability to learn English
- Acquisition of meaningful, fluent interaction in English
- The assimilation of a whole range of pronunciation in a fully contextualized and interactional manner
- The fully contextualized acquisition of new vocabulary and structure

### **What you will cover:**

#### **Communication Basics**

- Drama can be used to bring literature to life for the students. It is more dynamic than simple text and helps the learners recycle new vocabulary.
- It can challenge student's perceptions about their world and about themselves.
- Dramatic exploration can provide students with an outlet for emotions, thoughts, and dreams that they might not otherwise have means to express.
- Students explore new role, try out, and experiment with various personal choices and solutions to very real problems from their own life.
- Drama allows students to communicate with and understand others in new ways.
- Drama provides training in the very practical aspect of communication necessary in today's increasingly information-centered world.
- Students in Drama will learn to work together, to cooperate, and to listen to and accept the viewpoints and contributions of others.
- Drama is an important tool for preparing students to live and work in a world that is increasingly team-oriented.

### **Who should attend:**

- Teachers, students and any interested individuals.

Course:

# **Clear Pronunciation And Effective Communication Through Guided Conversation With Feedback**

*Ongoing NULC Seminar*

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Course ID: NULCG00026

Duration: 6 hours

Course Designer: P. Freund

## **Course Description:**

Many students of English struggle with unclear pronunciation that was taught to them hastily in the past. Clear pronunciation in English is not a magic ability. Most anyone can learn it. This ongoing seminar draws on various conversation topics for the class to discuss, and all language output is monitored by the teacher. Difficulties in pronunciation and communication are not ignored but rather addressed and steadily improved. You will gain skill and confidence as your ability to express yourself in English grows, at the same time enjoying fun and friendly conversations with the seminar group.

## **How you will benefit:**

- Rapid improvements in your English pronunciation
- Better control of your self-expression in English
- Instruction on the spot in your difficult areas of English
- Development of cross-cultural communication skills
- Greater confidence and calmness when you speak English
- Better communication and interpersonal relationships with English speakers
- Steady improvements in grammar and vocabulary

## **Examples of areas covered:**

- The often misunderstood importance of consonant sounds in English
- The many messy vowel sounds of English and how to say them correctly
- The importance of volume, pacing, and rhythm
- How learning clear pronunciation is different from learning new grammar or vocabulary
- Cross-cultural communication skills
- Real everyday pronunciation as opposed to technical pronunciation
- A constant, ongoing review of essential grammar as errors arise organically

## **Who should attend:**

Anyone who wants to improve their ability to speak clearly and effectively in English by using clear pronunciation, correct grammar and vocabulary, and effective communication techniques, whether for professional purposes, personal development, or both. Come have fun talking together in English, learning all the while!

Course:

## **Learn essential idioms to sound like a native**

*Broaden your vocabulary and speak like a native!*

---

Course ID: NULCG00027  
Duration: 1 day (9.00-16.00)  
Course Designer: Dulshani M.

### **Course description**

English idioms are a group of words used together which have a meaning which isn't obvious from looking at the individual words. They have developed over time and so they might seem random to you. English idioms often rely on analogies and metaphors. Because they're used so often in everyday English, if you don't know them, it's almost impossible to understand the context. This course will help you to learn some most commonly used idioms by many native speakers of English.

### **How you will benefit:**

- Learn and master some commonly used idioms
- Speak with native speakers more confidently
- Broaden your vocabulary
- Boost your self-esteem

### **What you will cover:**

- Learn more than 20 common English idioms
- Learn how to use the idioms correctly
- Learn to understand the correct contexts where you can use each idiom
- What are the mistakes we make when we use idioms
- Practice simple dialogues
- Learn through real videos and audios
- Learn with actual native speakers

### **Who should attend:**

- Students, teachers, lecturers, administrative workers, business professionals and all the interested individuals with a thirst to learn the English language well.

Course:

## **Telephoning in English**

*Your pattern in answering and making calls*

---

Course ID: NULCG00028

Duration: 12 hrs.

Course Designer: P. Igupen

### **Course Description:**

The main aim of this course is to give you practice in understanding and making phone calls in English. You will learn to understand British and American people and people from other parts of the world when they are speaking about normal business matters. You will also learn to speak in a way that will help you when you need to make and answer telephone calls.

### **How you will benefit:**

- Practice in information recording techniques appropriate to telephone usage such as filling in tables, taking notes, and completing messages, faxes and emails.
- Practice listening, conversations and reading comprehension.
- Learn language items related to the unit and discuss any language difficulties.
- Make appropriate responses in the listening activities.
- Role play the different conversations.

### **What you will cover:**

- Identifying people
- Connecting people and wrong numbers
- Enquiries for prices and discounts
- Ordering
- Hotel and travel arrangements
- Changing arrangements
- Checking up on problems
- Making and handling complaints

### **Who should attend:**

The course is for people who are working, or will be working, in business and whose mother tongue is not English.

Course:

## **Telephone Etiquette**

*Proper telephone etiquette and call handling is essential in providing good customer service.*

---

Course ID: NULCG00029

Duration: 8 hours

Course Designer: K. Gunda

### **Course Description:**

Businesses transact with customer, clients and with employees using the telephone. One of the most vital skill that an employee should learn is how to properly interact with people over the phone. This course contains telephone etiquette training activities that powerfully enhance telephone skills.

### **How will you benefit:**

- Understand the importance of telephone etiquette.
- Acquire call handling skills for improving customer service.
- Use probing skills and learn how to build customer relationships.
- Apply the telephone skills learned in your business.

### **What you will cover:**

#### **Understanding the Importance of Telephone Etiquette**

- Learn the difference between face-to-face and telephone conversations
- Exercise: help the blind partner
- Questionnaire: telephone etiquette
- Learn the important components of a dialogue (PICTURE)

#### **Building Customer Relationships**

- Learn how to build rapport, express empathy and show ownership and accountability

#### **Probing Skills**

- Learn probing questions to get the main issue
- Know how to check facts
- Activity: probing techniques

#### **Telephone Etiquette Tips**

- Learn how to use non-verbal encouragement
- Know how to use supportive statements and know the forbidden phrases
- Use keyword repetition
- Learn the five phases of a call (opening, collecting/verifying, listening, resolving/providing solutions, closing)
- Know how to handle “dead air”
- Role play: telephone skills

### **Who should attend:**

- All employees in all types of work setting especially in call center agents, receptionist and secretaries.

Course:

## Presentation skills in English for Professionals.

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Course ID: NULCG00030

Course Designer: P.A. Amrung

Duration: 30 hrs.

### **Course Description:**

Communicate technical information effectively and professionally. Develop skills necessary in making presentation to all kind of audiences. In this course you will master technics in making any topic interesting, clear and memorable. Frequent used sentences will be offered with pronunciation practice. You will be taught to organize facts and figures for maximum impact.

### **How you will benefit:**

- Write a speech that is both clear and appropriate.
- Use stories and analogies to make professional and technical information and relevant
- Use body language and nonverbal messages to add variety and clarity to presentations.
- Familiarize with useful introductions and closings of presentations and organization of content.
- Practice actual presentation with correct English pronunciation and reviewed by an instructor.

### **What you will cover:**

- Using Standard English in effective and successful presentations.
- Probing
- Planning
- Practiseing
- Presenting and Processing Your Presentation.
- Managing question and answer periods.

### **Who should attend:**

- Any professionals and technicians who need to speak in front of groups, make presentations of reports or sell ideas and products to target groups.

Course:

## **English Argument! Debates**

*Call; Presentations; Meetings; Conversation; Negotiation.*

---

Course ID: NULCG00031

Duration: 30 hours

Course Designer: J. Grace

### **Course description**

How often do you argue? Most people will be inclined to answer with a relatively low adverb of frequency so as to avoid appearing aggressive. Arguing is not indicative of violence or aggression, but is instead part of everyday life. From choosing where to eat, to political debates, arguments make up a vast amount the reason for using language. Essential to everyday life using English, so you have the ability to say what you want to happen in your life and the world around. Whether this be applied to choosing a film, making a business decision or writing an academic argument, the ability to; form opinions, argue for your beliefs, and influence others to follow you is invaluable.

### **How you will benefit:**

- Develop the confidence to give your opinions regardless of whether they are counter or fought against
- To be able to structure arguments in and out of academic settings in a comprehensive way.
- To develop the ability to see and argue for both sides of an argument, therefore leading to better presented, unbiased reasoning.

### **What you will cover:**

- Basic sentence structures for, generating resolutions, giving opinions, comparing, contrasting and presenting a cause and effect.
- Learn how to counter arguments
- Debate techniques both in a formal debates and informal situations.
- Tackling common errors in second language English debate, with a specific focus on mistakes made in academic written English.
- Games and activities which aimed to motivate students to create compelling and enthusiastic arguments.

### **Who should attend:**

- This is an essential course for all students learning English for academic purposes as it tackles one of the key aspects of academic English.
- Business people or those who attend meetings where input is expected or desired.

Course:

## Learning English through Debating

*Agreeing and Disagreeing in English*

---

Course ID: NULCG00032

Duration: 30 hours

Course Designer: A. Cubalit

### **Course Description:**

English through debating is designed to develop students' ability to support and present logical, researched, argument. Students must have strong reading comprehension and writing skills. Students will learn the basics of debate and the valuable skills of argumentation that will assist them with their educational careers and beyond. Students will have ample opportunities to enhance their presentation, argumentation, critical thinking, collaboration, and information skills, increase their world knowledge and develop self-confidence through engaging in a broad range of debating activities.

### **How you will benefit:**

- Understand the basics of debates
- Express, respond to and argue about points of view persuasively and confidently
- Collaborate with others in planning, preparing for and conducting a debate
- Research, develop, and justify ideas
- Analyse and solve problems by considering related factors, exploring and comparing different perspectives
- Reflect on how language is used to create effects in the context of a debate

### **What you will cover:**

- Review grammar rules through lyric analysis
- Understanding the Fundamental Idea of Debating
- Eliciting, Confirming and Establishing Knowledge about Debating
- Identifying and Using Underlying Principles
- Language of Persuasion
- Supporting Arguments (Logical Appeal)
- Researching
- Speech Writing
- Using Questions in Debating
- Summary Speeches
- Teamwork
- Presentation Skills

### **Who should attend:**

- Law students or anyone who would like to improve their English debating skills.

Course:

## **Reading English Made Easy: *Brain-based Approach***

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Course ID: NULCG00033

Duration: 30 hours

Course Designer: P. Achava-Amrung

### **Course Description**

Textbook: Australian Institute of Management, Executive Reading and Writing Solution.

Analysis of learner's entering behaviors in terms of speed, comprehension and retention. Lay bare common reading faults and introduce strategies of effective reading; using *brain-based* guidelines, eye-training exercises and reading cues. Explore factors disrupting or developing concentration, together with memory training. Mind-mapping, powerful note-taking are practiced at length. Introduce skills of skimming, and scanning to attain complete comprehension and retention.

### **How you will benefit:**

- Know your current level of reading ability
- Discover competencies critical to efficient and effective reading
- Learn how to use *brain-based* reading strategies such as eye-movements and mind-mapping
- Build up your reading speed via skimming and scanning
- Master the keys to excellent reading

### **What you will cover:**

- Participant's current reading ability in terms of speed, comprehension, and retention
- Common reading mistakes
- *Brain-based* reading strategies
- Techniques in eye-movements and reading leverage
- What makes or breaks concentration
- Skills of skimming and scanning to gain comprehension and retention
- Tools i.e. mind-mapping, high visual input speeds and tasks
- Materials directly related to participant needs

### **Who should attend:**

- Anyone seeking to add-on to their reading competencies by *brain-based* instruction with time-on-task practices using effective strategies.

Course:

## **Read faster, read better**

*Learn to speed read and comprehend better*

---

Course ID: NULCG00034

Duration: 12 hours

Course Designer: Dulshani M.

### **Course description:**

If you do a lot of reading in your day to day routine, maybe you understand just how much of a time consuming process it can be. Reading can be fun and enjoyable, but at the same time it might be required as part of your job, or school work. Perhaps you would be interested in being able to read much faster than you are able to now, while still being capable of retaining the same amount of information. Speed reading is the key to your interest, and can effectively help you in becoming a faster and more efficient reader.

### **How you will benefit:**

- Unlock the power of your mind to become a faster reader
- Read your favorite book faster
- Do better at school or in your job
- Spend less time reading your daily material, and less time re-reading misunderstood sections
- Become more confident in your skills of reading and comprehension
- Enhance your ability to learn
- Reverse bad reading habits

### **What you will cover:**

- How to break old reading habits
- Reading faster on the computer screen and other digital devices
- Approaching various types of reading material more efficiently
- Memorizing information through practical methods
- How to better increase your focus and concentration while reading
- Practice drills and exercises to reinforce learned techniques

### **Who should attend:**

Anyone who is interested above the age 12 and whose English proficiency level is adequate to read and understand learning material provided in English.

Course:

## **Write Professional Emails**

*Write clear, accurate, and effective emails in English*

---

Course ID: NULCG00035

Duration: 6 hours

Course Designer: Dulshani M.

### **Course description**

Isn't writing email something everyone knows how to do? After all, in today's world, most of us know how to read and write. We know our spelling and grammar. Isn't that enough? Just because a person can talk doesn't make them a good public speaker. Similarly, just because a person can write doesn't mean they can write good emails. Writing effective emails is a skill, and it's one you can learn.

### **How you will benefit:**

- Write effective business emails in English
- Improve your grammar and vocabulary skills for email writing
- You will look at different email formats to analyze tone, formality levels, and various organizational styles
- You will be able to improve your emails of introduction, announcements, requests and emails that apologize or revise a request
- Improve your overall written English skills

### **What you will cover:**

- Understand basic professional email structures in English
- See differences and similarities among the different email formats
- Write more effective subject lines and email text
- Apply various key language to different types of emails
- Correct common errors such as punctuation and capitalization
- Study tone and level of formality in emails
- Understand how culture affects what is appropriate in a business emails
- Write powerful business emails for professional needs

### **Who should attend:**

- All professionals from the private and the public sector who write emails and look for practical tips to make your work more successful.

Course:

## **Be Proficient, Write Now**

*Improve your writing today through a straightforward process presented in this course*

---

Course ID: NULCG00036  
Duration: 18 hours  
Course Designer: Joan Sareno

### **Course Description:**

What makes writing important? We may be living in a world where communication across the globe has been made instantaneous by technology, but the importance of writing skills can't be undervalued. In fact, it is now a more significant skill more than in the past. It's always been important for professionals and academics to communicate well either spoken or written. Most importantly, most communications we do at work are passed on through online and in text. This short course offers easy to follow steps that surely address your writing problems and get you writing immediately.

### **How you will benefit:**

- Answer three questions about people, problems and promise
- Deal with common writers' problems of not knowing where to start
- Develop techniques on how to maintain coherence in your writing
- Make your write-ups more interesting and appealing to the readers
- Avoid ambiguity and wordiness instead snap your ideas into line with a long view edit
- Improve writing skills through peer and group sharing

### **What you will cover:**

- Understand the common problems in getting to point in starting a writing piece
- Get the style right in various types of writing
- Organize and present your material clearly, concisely and coherently
- Select the appropriate language use depending on the type of your writing piece
- Learn the fast tactics that help you write with clarity and power
- Edit your own write-ups from grammar, spelling to usage mistakes

### **Who should attend:**

- All professionals who want to improve their writing skills that can be applied to any areas of work or field of study.

Course:

## **Creative Writing**

*Stronger written fundamentals; creative approach to logical writing*

---

Course ID: NULCG00037

Duration: 30 hours

Course Designer: J. Grace

### **Course description**

Creative writing usually takes the form of poems or stories, though there are other ways to write creatively. These could be Letters, journal entries, blogs, essays, travelogues, as they all have a creative or could have a creative element. Much of what makes up Creative writing is found in Academic writing with a fluency in the fundamentals crucial to both. Creative writing texts draw more heavily on intuition, close observation, imagination, and personal memories than academic texts.

### **How you will benefit:**

- CW aids language development at all levels: grammar, vocabulary, phonology and discourse.
- The gains in grammatical accuracy and range, in the appropriacy and originality of lexical choice, in sensitivity to rhyme, rhythm, stress and intonation, and in the way texts hang together are significant.
- A key characteristic of CW is a willingness to play with the language. In recent years there has been a resurgence of interest in the role of play in language acquisition. As Crystal (1998) states, 'Reading and writing do not have to be a prison house. Release is possible. And maybe language play can provide the key.'
- Perhaps most notable is the dramatic increase in self-confidence and self-esteem which CW tends to develop among learners. Learners also tend to discover things for themselves about the language... and about themselves too, thus promoting personal as well as linguistic growth.

### **What you will cover:**

- Narrative writing in a variety of forms (letters, diaries, plays, biographies)
- Work on key creative writing skills (plot, characters, dialogue, descriptions)
- Learn to rework sentences, playing with the grammar and vocabulary to fit creative forms such as found in poetry.
- Through attempting different styles of writing; and experimenting with it naturally in the same way native speakers initially learn to use it, students will learn to write naturally with more fluidity and variety.
- Basic writing skills incorporated into the course but not the focus:

### **Who should attend:**

- This course is for anyone who is for student of an A2 level and above who would like to improve their written English through lots of fun and engaging practices.

Course:

## **English: Literature & Composition**

*Read to easily recognise, understand and respond*

---

Course ID: NULCG00038

Duration: 30 hours

Course Designer: J. Grace

### **Course description**

A two tier course designed to allow student to truly engage with the written English language through studying some of its best literary works. The word literature is often off putting to students, but regardless of how it sounds, this is simply stories and expressions of emotions from which all entertainment derive. It is a crucial part of language learning for students to embrace language learning in its most creative forms, so as to develop a well-rounded understanding of how the language it used.

### **How you will benefit:**

- Literature gives us an insight into how the English language is used much more intimately than can be found in academic writing.
- Enable students through exposure to authentic content to use English to write in a more fluid and natural way.
- Through the composition element of the course students should gain a higher level of written English and essay composition.
- Naturally evade common grammatical errors previously learnt from lack of exposure to hearing and using the correct grammatical forms
- You will encounter a much wider variety of vocabulary in Literature, broadening the range of understood and accessible vocabulary

### **What's on the course:**

- Students will have to apply logic and critical thinking to analyse the texts so that they might read between the lines to discover the hidden depths of the English language.
- Exposure to structured environments of discourse over the content, where students can feel comfortable learning to express opinions and develop rational arguments.
- Learn the process of analysis and evaluation crucial to all academic writing.
- Level appropriate material for both levels allowing for challenging, yet accomplishable tasks to be completed at pace simulating exam style tasks.

### **Who should attend:**

- *Introduction level*- Not for absolute beginners but tasks start at a basic level for anyone wishing to gain a higher level of core English understanding, improve their reading comprehension skills, extend their critical analysis skills, and convey their ideas accurately in an academically written form.

Course:

## **Write Right! : How to Make Your Writing Clear, Concise with Style to Suit the Reader**

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Course ID: NULCG00039  
Duration: 3.0 hours  
Course Designer: P. Achava-Amrung

### **Course Description:**

How to use plain English to make your writing clear and concise. Select right words from your current vocabulary, identify strong verbs and use well-structured sentences and purposeful paragraphs. Learn necessary punctuation and grammar. Outline logical sequences of ideas and information to align with the purpose. Match your writing style with the reader. Become a guru at editing and learn all important business writing rules and apply them to your own material.

### **How You Will Benefit:**

- Possess clearer and more precise writing skills
- Meet the demands of information technology
- Written documents can be read quickly and understood easily
- Learn how to effectively write contracts, making sales and locating jobs
- Present yourself as a clear thinker and a good communicator

### **What You Will Cover:**

- Self-test for writers
- The writing process
- Planning, organizing information
- Preferences – plain English, strong verbs, well-structured sentences
- Clear paragraph writing
- Writing style – tone analysis
- Editing
- Proof- reading
- Writing emails

### **Who Should Attend:**

- Those striving for writing skills in clear and concise manner appropriate for business in this digital world.

Course:

## **Copywriting that Rocks**

*Hone your writing skill, build connections and boost your confidence*

---

Course ID: NULCG00040

Duration: 18 hours

Course Designer: J Sareno

### **Course Description:**

Persuading people to buy your products is an important skill any entrepreneur should possess. Even the finest product or an excellent service won't have an advantage over the other if you don't know how to sell it. Creating a piece of writing that can convey a product in an appealing, innovative and informative way can be done through learning the art of copywriting. This workshop offers straightforward, practical and easy to follow approaches for convincing your customers to purchase your products or any services you offer.

### **How you will benefit:**

- Be abreast with new ideas, examples and observations that can help increase your products' selling power
- Write good, clean, crisp, hardworking copy that can entice your customers
- Communicate your message and connect with customers
- Tailor your writing to meet the needs of the audience and understand how humans interpret information
- Avoid being misconstrued by presenting the information correctly

### **What you will cover:**

- Understand the essence of copywriting
- Get readers' attention through your Headlines
- Create an effective Print Advertising through using techniques and samples
- Customize your brochure, catalogs and other sales materials
- Polish your public relation materials
- Develop Commercials and Multimedia Presentations

### **Who should attend:**

- All salespeople whose job is to convince people to buy their products.

Course:

## **Fill it up and Send it in**

*How to fill in application forms for study abroad programs*

---

Course ID: NULCG00041

Duration: 6 hours

Course Designer: I.W. Amilya

### **Course Description:**

Nowadays many Thai students prefer to enroll in foreign universities for their graduate and undergraduate studies. A common problem they encounter along the way is the lack of adequate knowledge and skills to fill in their application forms. This course aims to equip prospective students with the academic knowledge and language skills required to properly fill in application forms for study abroad programs. In order to meet individual needs this course will be conducted in a one on one setting.

### **How you will benefit:**

- Learn the proper way to fill in application forms
- Acquire the skills needed to increase your chances of getting accepted
- Learn useful tips and tricks to enhance the quality of your application
- Get access to the latest information on study abroad program requirements

### **What you will cover:**

- Insightful knowledge related to filling in college applications based on the book '*How to Prepare a Standout College Application*' by Chisolm, C.A & Ivey, A.
- How to write a personal statement
- How to write a study/project proposal
- Step by step guidelines to fill in your application form

### **Who should attend:**

- Graduate and undergraduate students who plan to study abroad.

Course:

## **Introduction to Academic Writing**

*Express yourself well in writing, with clear organization and maximum effect*

---

Course ID: NULCG00042

Duration: 30 hours

Course Designer: P. Freund

### **Course Description:**

You can learn to write well! Gain essential tools to master basic academic writing. Learn about paragraph organization, sentence structure, mechanics, written grammar, and the writing process. This course leads you to build strong academic writing skills that will enable you to express yourself effectively at school, at work, and any other time you need to write formally.

### **How you will benefit:**

- Communicate your ideas and information clearly to your readers.
- Write documents that are easy to understand and pleasant to read.
- Increased effectiveness and productivity in any academic or office setting.
- Improvements in writing mechanics and style.
- The pen is mightier than the sword!

### **Examples of areas covered:**

- Effective organization and creation of paragraphs
- Descriptive writing
- Chronological writing
- Expressing your opinion
- Stating reasons and examples
- Transition signals and conclusion signals
- Avoiding common writing mistakes
- Correct punctuation in academic writing

### **Who should attend:**

- Anyone who wants to improve their ability to write clearly and effectively in English, whether for academic, professional, or personal settings. Come have fun learning to write beautifully in English!

Course:

## **The ABC's of Writing Research Proposal**

*Share and distribute knowledge in a credible and convincing way*

---

Course ID: NULCG00043

Duration: 30 hours

Course Designer: A. Cubalit

### **Course Description:**

Be smart, share and distribute knowledge and expertise in a credible and convincing way. In graduate school the final and main thing you have to do is your thesis project. This course is designed to support graduate students in developing their thesis project. It is designed to introduce basic principles of writing proposal across a range of disciplines. It will present practical strategies, and it will include examples of successful proposals.

### **How you will benefit:**

- Gain confidence by learning research tools, methods, and practical strategies in writing proposals
- Make use of and evaluate a variety of research tools and strategies
- Communicate with colleagues in the same and the other disciplines of research
- Articulate, reflect on and critically evaluate their chosen subject of research and its methods
- Enhance productivity by pursuing specific research method in details

### **What you will cover:**

- Understand and discuss the parts of proposal paper
- Get ready, be aware of proposal writing anxiety, get over it
- Get start quickly: framework and structure of proposal paper
- Get to the point: order in which to write the proposal
- Tips and resources

### **Who should attend:**

- Graduate students who are about to write their thesis proposals.

Course:

## **Writing Effective Research Proposals**

*How to write an effective research proposal*

---

Course ID: NULCG00044

Duration: 12 hours

Course Designer: Amilya.I.W

### **Course Description:**

Both graduate and undergraduate students struggle when writing their research proposals in their final year in the university. Most of them find it difficult to clearly express their ideas in English and lose valuable points due to this reason. Thus, this course aims to enable both graduate and undergraduate students to write up effective and precise research proposals which would guarantee them success.

### **How you will benefit:**

- Learn quick and effective writing techniques
- Gain access to the latest research proposal writing templates
- Practice writing up research proposals
- Get individual guidance to write your research proposal

### **What you will cover:**

- Basic skills in research proposal writing based on topics covered in the book titled “*Developing Effective Research proposals*” by Punch, K.F
- How to use theory and deal with the literature
- Presenting methods and methodologies
- Writing the proposal
- Examples of research proposals

### **Who should attend:**

- Graduate and undergraduate students who need guidance in research proposal writing should attend.

Course:

## **How to Write a Winning Statement of Purpose**

*Make a good first impression when you apply for higher studies.*

---

Course ID: NULCG00045  
Duration: 1 day (9 am - 4pm)  
Course Designer: V. Balachandran

### **Course Description:**

The most important part of an application for higher studies is the *Statement of Purpose* - an essay students write describing their achievements as well as future goals and interests. It is important that the students write an excellent statement of purpose, because it is the only chance that the students get to speak to the admissions committee and convince them. Therefore, it is of utmost importance that the students know how to write a good statement of purpose. The objective of this course is to teach students how to write, edit, and rewrite a statement of purpose.

### **What the course will cover:**

- An Introduction to applying for higher studies abroad-general requirements.
- Five different ways of writing a statement of purpose.
- A chance to brainstorm different ideas and write them down in templates for future reference.
- A chance to practice writing and get immediate feedback.

### **How you will benefit:**

- Get familiar with the university application process.
- Understand what a “statement of purpose” is and what colleges and universities expect to see in a statement of purpose.
- Learn to organize thoughts and ideas, and transform them into an essay structure.
- Learn to differentiate the content and the process so as to incorporate both successfully.
- Increase the chance of getting selected to your university of choice.

### **Who should join:**

- All the prospective students who want to apply for higher studies abroad.

Course:

## **ESL for Beginners**

*The simplest and fun way to improve learners' English skills*

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Course ID: NULCG00046

Duration: 6 hours

Course designer: P. Igupen

### **Course Description:**

ESL for Beginners aims to prepare learners to enter intermediate level courses within three sessions. To achieve this goal, instruction focuses on developing students' English competency by helping them to acquire skills in all basic skill areas, i.e., listening, speaking, reading, and writing. It emphasizes listening comprehension, speaking practice, extensive reading, and intensive general vocabulary development.

### **How you will benefit:**

- Engage in spontaneous conversations by making relevant comments and asking questions
- Solicit and offer opinions in pair and group work activities
- Ask for clarification of conversation and presentation content
- Discuss topics related to the content of a presentation
- Demonstrate pronunciation that is intelligible to native speakers accustomed to dealing with international students
- Follow basic instructions and directions to complete a task
- Listen to a presentation on a topic and take notes that include the main idea
- Recognizing that a word can have more than one meaning, and
- Recognizing that certain suffixes give clues as to the class of words.
- Guess vocabulary from context by recognizing clues, prefixes, suffixes, and roots and discerning their meanings
- Expand active vocabulary by writing definitions and using the words in a sentences
- Learning prefixes, suffixes, roots, synonyms and antonyms,
- Recognizing that a word can have more than one meaning

### **What you will cover:**

- Practice listening regarding directions/instructions, presentation comprehension and note-taking skills
- Do speaking activities such as communication strategies, small group discussion techniques and oral presentation techniques
- Reading for vocabulary expansion and fluency

### **Who should attend:**

- Learners with limited English experience who, based on placement test results, instructors' recommendations and test scores, place below ESL intermediate level courses.

Course :

## **Positive Professional Choice of Words in English**

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Course ID: NULCG00047  
Duration: 6 hrs.  
Course Designer: P. Achave – Amrung

### **Course Description:**

Word are tools that we have always had access to and have used every day. Words are often taken for granted without second thoughts, not being aware of their impact.

### **How you will benefit:**

- Write and speak to convey your positive mind.
- Polish your professional speech and documents.
- Be aware of the impact of words.
- How one uses word to make wonders.
- Learn how to use Kind words and bring joy to life.

### **What you will cover:**

- Words and their influence
  - Kind of positive words.
    - Joyful Words
    - Affirming Words
    - Luring Words
    - Gracious Words
    - Funny Words
- Words the make wonders.
  - Affectionate Words
  - Gentle Words
  - Supportive Words
  - Encouraging Words

### **Who should attend :**

- This workshop is designed for upwardly mobile executives, professionals and salespeople who want to be well-liked and to project a positive professional image in all occasion.

Course:

# **Learn English Vocabulary**

*A step-by-step, cumulative approach*

---

Course ID: NULCG00048  
Duration: 18 hours  
Course Designer: Ms. V. Madugalle

**Course Description:** Words are all around us. Sitting down and looking up words in a dictionary is not the only way to learn new vocabulary. This course is designed to help you improve your vocabulary in the English language

## **How you will benefit:**

This course allows students to master the most needed vocabulary in their day-to-day life. It is an opportunity to improve your vocabulary which in turn will help develop fluency in the English language.

## **What you will cover:**

- Body  
a/an, plurals, this/these, What?
- Clothes  
this/these, that/those, or, very, and, "to be" questions, yes/no questions, not, possessive adjectives, colours, Whose?
- Food  
too, some, on/off, nouns used as adjectives, "to be" present tense, numbers, money, How much ?
- World  
the, but, of, in/out of, between, to/from, only, "to be" past tense, much, many, where?, continents and nations, months, What time is it?
- School  
at, with/without, about, for, prepositions and pronouns, "to be" future tense, there is/are, it, some, any, who?, when?, how?, why?, because, how much?, how many?, days, ordinal numbers

## **Who should attend:**

- Anyone who wants to improve their ability to speak fluently in English by using correct vocabulary.

Course:

## **Grammar with Laughter**

*Learning and teaching grammar in a humorous way*

---

Course ID: NULCG00049

Duration: 12 hours

Course Designer: P. Igupen

### **Course Description:**

Are you bored in teaching and learning grammar? Join Grammar with laughter now. It uses jokes to highlight grammatical patterns. Humorous learning materials have a number of advantages. Firstly, they increase motivation by being potentially amusing. Secondly, they are memorable and can help the learner to remember grammar. Lastly, they lead to spontaneous practice and consolidation of grammar through the learner's natural desire to share jokes with others.

### **How you will benefit:**

- Help the learner personalize the grammar focus item
- Involve learners in producing information about themselves, their attitudes and opinions
- Be encouraged to practice grammar in daily life
- Enjoy learning or teaching grammar in class

### **What you will cover:**

- Tenses
- Modal verbs
- Conditionals
- Passives
- Verb patterns
- Articles
- Adjectives and adverbs
- Clauses
- Questions and reported speech
- Prepositions

### **Who should attend:**

All learners who wanted to improve their grammar skill.

Course:

# **Grammar Games**

*Play, Practice and Perform better*

---

Course ID: NULCG00050

Duration: 30 hours

Course Designer: J. Grace

## **Course description**

The games in this course have been designed to practice grammar, not to introduce it, but only to explain upon mistakes that occur during the games, mimicking the way we develop grammatical accuracy as young native learners. The course assumes that the class has already met each grammar point, although maybe not totally understand how to use it. The games are used to practice exercises to help students get used to and remember grammatical rules and patterns. They are designed as fun activities to help lighten the load of grammar learning.

## **How you will benefit:**

- Gain understanding of how to use grammar accurately.
- Increased confidence at attempting to use grammar.
- Adjusted attitude towards learning English
- An increased ability to hear grammar as opposed to rote memory of rules.
- Grammar challenges in tests and academic tasks will take less of that essential time as the correct grammar should come naturally without careful thought of rules.

## **What you will cover:**

### **Basic and intermediate grammatical structures**

- Put all previous knowledge to use reviewing structures and patterns as they immerge.
- Tackle naturally occurring language away from grammar textbooks explaining irregularities that occur.

### **Group games**

- Games designed to encourage aural use of grammar amongst groups; learning from each other's mistakes is a crucial part of learning.
- Card games, board games, spoken games and more allow for a range of core skills to be developed along with grammar.

## **Who should attend:**

- This course is for anyone who isn't confident in their ability to use grammar consistently correct, yet doesn't wish to do dull repetitive written exercises. If you want to enjoy learning to use grammar then this is the ideal course for your success.

Course:

## **Singing Grammar**

*Teaching grammar through songs*

---

Course ID: NULCG00051

Duration: 12 hours

Course designer: P. Igupen

### **Course Description:**

Are you tired of using the same pattern in teaching grammar? This course uses songs to teach grammar in a fun way. Music motivates. People listen to music for pleasure. Teachers have recognized for a long time that they can use songs to motivate students to learn and provide a variety in lesson. Variety is especially important for young learners particularly this generation called millennials who have very short attention span. They have very little internal motivation for entering a language classroom but we can use the widespread interest in pop songs because such songs exploit language-learning activities. Thus, this course focuses on learning grammar through songs and many other possibilities such as listening, vocabulary, pronunciation and discussion.

### **How you will benefit:**

- Learn grammar, vocabulary and pronunciation in a fun and exciting way
- Practice and improve your listening skill
- Share ideas and opinions during the discussion

### **What you will cover:**

- Elementary grammar topics such as present continuous, present simple (statement and wh-questions), affection verbs (like, hate... + v-ing), can, have got and irregular past verbs
- Pre-intermediate grammar topics such as present simple (affirmative and negative), countable and uncountable nouns, adjective order, comparatives, would like to do/ like doing and past continuous/ past simple
- Intermediate grammar topics such as first conditional, past simple narrative, present perfect for experiences, used to for past habits and states, past perfect and present perfect simple/ continuous

### **Who should attend:**

- Suitable for younger students from elementary to intermediate level.

Course:

## **Gamification**

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Course ID: NULCG00052

Duration: 12 hours

Course Designer: D. Chantengco

Gamification is the use of gaming principles in the field of education in order to get students involved, engaged, and excited about learning. Students are rewarded with these concepts when they succeed, but are not penalized when they don't by introducing a system of rewards without harsh penalties, students are not afraid to step outside of their comfort zone and fail.

### **How you will benefit:**

- Discover the Key Components of Gamification
- Increase Student Engagement and Achievement
- Learn Teacher-friendly, Timesaving Ways to Integrate Gamification Techniques into Your Curricular Content
- Give Your Students Voice and Choice
- Guide Your Students to Learn the Critical Thinking Skills They Need
- Create Easy, Quick Ways to Give Feedback and Allow for Revision
- Discover How Students Can “Level Up” to Show Content Mastery

### **What you will cover:**

- A clear understanding of what is encompassed in gamification designed lessons
- The key components for effectively using gamification learning in your own classroom
- Step-by-step techniques for creating engaging lessons based on gamification principles that truly enhance student engagement, motivation and learning
- The most effective websites, apps and online tools for getting started with gamification
- Multiple techniques to give and receive immediate, useful feedback to keep students on track with their academic progress

### **Who should attend:**

- All primary, secondary and university teachers who want to improve their teaching skills using gamification.
- Classroom Teachers, Special Education Staff, ELL Teachers, Literacy and Math Coaches, Title I Staff, Technology Specialists and Administrators serving Grades 3-12.

Course:

## **Multimodal Learning: English through Songs**

*Practice your English listening skills and improve your pronunciation*

---

Course ID: NULCG00053

Duration: 20 hours

Course Designer: A. Cubalit

### **Course Description:**

Songs can create a fun and memorable learning experience. Songs are fun and effective tools in learning and reviewing grammar, vocabulary (including idioms and useful expressions), pronunciation, culture, and social issues. They can also be used to improve listening and reading comprehension. English through Songs is a course created for students to enjoy, relax and learn English in a fun way.

### **How you will benefit:**

- Develop listening skills
- Invite intuitive responses
- Strengthens aural discrimination
- Stimulate students' fast memory
- Enhance students' talents in singing tunefully
- Develop speaking skills- speak clearly and pay attention
- Develop cooperation, critical thinking, and problem-solving skills
- Provide beginning experiences in pitch, timbre, and texture – musical instruments
- Have FUN!

### **What you will cover:**

- Review grammar rules through lyric analysis
- Improve your vocabulary skills including idiomatic and useful expressions
- Understand culture and social issues from the themes of the songs
- Deepen your appreciation of arts and music
- Exposure to spoken English
- Get clear purpose for listening to English and trying to understand
- A fun avenue (context) for using English
- Have a reason for reading and writing

### **Who should attend:**

- Anyone interested in learning FUN English through songs.

Course:

## **Lecturing Skills in English**

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Course ID: NULCG00054

Duration: 30 hours

Course Designer: D. Chantengco

### **Course Description:**

The course is suitable for university and college lecturers who are not native speakers but who increasingly need to use English as the language of instruction. The course provides substantial practice opportunities which include giving mini-lectures and leading seminars and tutorials. This 1-week intensive course provides lecturers with a range of practical techniques which are applicable across multiple disciplines.

### **How you will benefit:**

The course provides substantial practice opportunities which include giving mini-lectures and leading seminars and tutorials. The key language skills and communication strategies you will learn in the course include:

- ways of emphasizing, highlighting and hedging
- enhanced understanding of different learning styles
- socialize and network more confidently
- work more effectively in a cross-cultural environment
- use an increased active vocabulary
- increased clarity in delivery
- speak with greater confidence, fluency and accuracy

### **What you will cover:**

The course provides substantial practice opportunities which include giving mini-lectures and leading seminars and tutorials. The key language skills and communication strategies you will learn in the course include:

- ways of emphasizing, highlighting and hedging
- eliciting techniques, dealing with questions and responding to student evaluation
- encouraging and giving feedback when interacting with students
- a focus on levels of formality in spoken English

### **Who should attend:**

- Teachers and lecturers in both public and private schools and universities

Course:

## **Teach Smart with Smart Devices**

*How to use smart devices as learning tools*

---

Course ID: NULCG00055

Duration: 6 hours

Course Designer: I.W.Amilya

### **Course Description:**

The reality in most schools and universities in Thailand is that students have phones in their pockets, purses, or coats. Why not get these tools out in plain sight and use them for effective teaching and learning? This course aims to train in-service teachers how to integrate smart devices into their classroom teaching practice.

### **How you will benefit:**

- Learn valuable and up-to-date teaching techniques.
- Learn to manipulate latest apps and devices as teaching tools
- Learn to teach in a more student friendly manner
- Learn about smart device ethics of use
- Gain insightful knowledge about how to avoid cyber bullying and the misuse of smart devices by students

### **What you will cover:**

- This course will cover essential topics based on the book 'Bringing *technology into the classroom*' by Lewis, G.
- Defining your teaching model
- Being aware of the issues
- Emails, chats and text-messaging
- The world wide web
- Virtual Learning Environments and applications
- Social networks

### **Who should attend:**

- School teachers, university lecturers and educators involved in the field of education should attend

Course:

## **Teaching English to Thai Learners**

*Understand the best ways to connect with the average Thai student*

---

Course ID: NULCG00056

Duration: 6 hours

Course Designer: Dulshani M.

### **Course description**

The influence of the English language has not been much on the Thai society mainly because they were not colonized by any foreign country unlike many others in the region. Thailand is now focusing on improving their English language skills to be more competitive in the global markets. The government allocates a lot of funds to hire native speakers to teach English. This course aims to provide clear insights into teaching English in Thai high schools, universities and other educational institutions.

### **How you will benefit:**

- Learn the best ways to motivate the learners and become a successful teacher
- Increase your chances on finding a high paid teaching job in the country

### **What you will cover:**

- Understand the Thai culture better
- Learn different expectations of learners from different age groups
- How to motivate the Thai learners
- Understand Thai-English pronunciation
- Understand Thai learner preferences

### **Who should attend:**

- All educators from abroad who are already working in educational institutions in Thailand and are hoping to get a better understanding of how to motivate Thai students should find the course very useful. The course will provide you with valuable insights into motivating the Thai students and getting them to pay attention to you, therefore even if you are not a teacher of English you can benefit from taking the course.

Course:

# **Learning English through Games**

*Teach English and have fun*

---

Course ID: NULCG00057  
Duration: 6 hours  
Course Designer: Ms. V. Madugalle

## **Course Description:**

Entertainment plays a significant role in the Thai classroom. It helps to shift a teacher-centred classroom to a student-centred classroom. Thai students are mainly kinesthetic learners therefore they prefer carrying out physical activities. Games will help retain interest levels of students and, in return, build a stress-free environment. This course focuses on games that can be incorporated in a lesson to increase students' interest and participation.

## **How you will benefit:**

- Students become more engaged in the lesson.
- Playing games will increase student motivation.
- Games will create a positive attitude towards learning English.
- Games can further enhance class cooperation.

## **What you will cover:**

- Slap the board
- Ball throwing games
- Memory game
- Find someone who
- Favourite things
- Noughts and crosses
- True/false sentences
- Wordchain
- Word bags/boxes
- Balloon debate
- Favourite things picture mingle
- Spelling
- Board race

## **Who should attend:**

- Teachers in primary and secondary schools who need insight and practical tips to enhance English language skills of their students.

Course:

## **Using Technology in Enhancing Students' Class Participation**

*To enhance student participation, improve presentation skills, and conduct formative evaluation using technology.*

---

Course ID: NULCG00058

Duration: 6 hours

Course Designer: K. Gunda

### **Course Description:**

Technology is ubiquitous in this modern world. Since students are becoming tech-savvy, teachers should also adapt and incorporate technology in their lessons to increase student participation in class. This course will help teachers in using different technologies that they can use to improve their lessons. The participants will be equipped with the skills to deal with these technologies so they can apply them in their classes. The goal is to increase students' outcome in class by allowing teachers to incorporate these technologies in their lessons.

### **How will you benefit:**

- Get familiar with the apps and websites that can be used as teaching materials.
- Incorporate technology in their lessons.
- Learn how to use technologies to increase students' participation in class.
- Use technology to enhance presentation skills.
- Using social media to expand instruction and class participation.
- Utilize technology to conduct formative evaluation.

### **What you will cover:**

#### **Increasing Student Participation**

- Students' level analysis: identify which technology is appropriate for your students
- Know which equipment can be used in the classroom and their availability
- Introduction of apps and websites that can be used to increase student participation
- Using social media as a tool to increase student participation

#### **Enhancing Presentation Skills**

- Using screen-capturing apps to record lectures.
- Using videos to differentiate instruction
- Developing visually impacting and interactive PowerPoint presentations

#### **Conducting Formative Evaluation**

- Understanding the importance of formative evaluation
- Using apps and websites to conduct quizzes and games to gather feedback and data
- Fostering a competitive environment for students as motivation to participate in class

### **Who should attend:**

- Teachers and educators from all levels of the academe who want to increase their students' participation in class.

Course:

## **Teaching English to Young Learners: Arts and Crafts**

*A course for early childhood teachers!*

---

Course ID: NULCG00059

Duration: 30 hours

Course Designer: A. Cubalit

### **Course Description:**

Teachers who understand the cognitive and social process of language acquisition for Teaching English to Young learners (TEYL) are better equipped to teach students as well as creating a fun-filled learning environment. Many teachers have limited time to reach their class goals on the use of specified or required texts, exams, and other activities. In this course, participants explore solutions for such challenges through an overview of current research and “best” practices for TEYL plus hands-on experimentation on the usage of arts and crafts in the classroom.

### **How you will benefit:**

- Gain understanding of the variety of stimulating and age-appropriate arts and craft materials to existing or new EFL curriculum, tailored to EFL learners’ needs and interests
- Learn how to apply strategies for both motivating and managing classroom-based language activities for young learners, with a "tool set" for rewarding desired individual and group behaviors
- Gather collections of new resources and materials for strategic application to the local TEYL-related context
- Learn how to clearly articulate language learning goals and appropriately aligned measures to be able to justify and evaluate any new approaches, activities and/or materials applied to local contexts
- Develop a learner profile and unit/lesson plans which would be appropriate for young learners in a specific local context
- Develop oneself professionally in the field of TEYL by preparing materials to share in their local community of peers, parents and other professionals

### **What you will cover:**

- Challenges and Tips for teaching young English learners
- Teaching strategies for language teaching
- Issues of Motivation and Class management
- Listening and Speaking
- Reading Comprehension
- Vocabulary and writing Skills
- What is project based teaching?
- Tools for teaching: Arts and Crafts

### **Who should attend:**

- Pre-school and kindergarten teachers and all interested teachers who want to learn about teaching English to young learners.

Course:

## **Presentation skills**

*How to attract your audience with great presentation skills*

---

Course ID: NULCG00060

Duration: 12 hours

Course Designer: I.W.Amilya

### **Course Description:**

Nowadays many Thai businesses which are involved in tourism, textile, food and beverage industries get a lot of foreign trade deals. Most often these foreign trade deals involve extensive presentations and negotiations. However we struggle to convey our ideas in a clear way and tend to struggle when making international trade deals. Thus this course aims to develop English presentation skills and polish up effective oral communication skills.

### **How you will benefit:**

- Learn quick and effective presentation techniques
- Practice oral presentations
- Learn useful tips and tricks to become confident when presenting information

### **What you will cover:**

- Basic presentation techniques based on the book '*How to design TED worthy presentation slides (Black & White Edition)*' by Karia, A
- How to express your message
- How to prepare the slides
- How to deliver effectively
- Practice English oral presentations (Group)
- Practice English oral presentations (Individual)

### **Who should attend:**

- Businessmen and women and anyone interested in improving English presentation skills

Course:

## **English for Presentations**

*In depth training for professionals wanting to use English to Persuade, Influence, Inspire and Win.*

---

Course ID: NULCG00061

Duration: 18 hours

Instructor: Thomas Elliott

### **Course Description:**

Speaking in presentations can be challenging even for native English speakers, but far more so for People learning English as a second language. This course will provide you with more ease in the delivery of a presentation in English. This course emphasizes language development and confidence building in public speaking for academic presentation. Theory and practise are covered.

### **How you will benefit:**

- Practise preparing and giving presentations in English in a way that will build structure and confidence in your own style
- Learn from an experienced native English speaker who “knows the ropes” of presentations. He will enjoy guiding you personally, not only through the essential vocabulary required to lead your audience, but also vocabulary that will make your presentations more vivid and enticing through audience sensory stimulation.
- Understand the key parts of a presentation so your delivery may be encompassed in a more strategic and efficient style
- Reduce anxiety that results in interference in message transference in the presentation venue by learning stress reduction techniques
- Feel comfortable in a classroom environment deigned to allow you to ask questions on any point at any time during your presentation discovery experience

### **What you will cover:**

- Learn and practise the key elements of a presentation and vocabulary that will not only guide your audience but keep them deeply involved in your pathway to message transference
- Learn how to encourage and approach the various audience questions
- Development of essential time management skills to allow more cohesion and continuity

### **Who should attend:**

- Anyone wishing to maximise their potential in an English presentation environment

Course:

## **English for EP Teachers**

*Maximize your effectiveness in the classroom through using English as a medium of instruction*

---

Course ID: NULCG00062

Duration: 30 hours

Course Designer: J. Sareno

### **Course Description:**

As teachers, we are always looking for innovative and varied ways to help our students achieve their goals. Teachers are indeed the most important person in organizing instructions. No matter what subject you teach, this course develops your confidence to use English effectively in your classroom. This course focuses on the use of the different functions at a different phases of your instructions. There's no need to worry about your level in English because we are here to help you learn new phrases every week that you can surely apply in your class and soon switch to a more effective English usage for your students.

### **How you will benefit:**

- Identify instructional language that you can try out in your lessons
- Address some of the potential difficulties in using English in your context
- Reflect on how your use of English in the classroom can help your learners succeed
- Identify parts of a lesson where you can improve the English that you use to teach your subject
- Put a range of instructional language into practice in your teaching context
- Develop confidence to speak English in class and instill this confidence to your students

### **What you will cover:**

- Unlock creativity through collaborative workshop with peers
- Learn the language for getting learners ready to learn
- Acquire useful phrases for conveying ideas and information
- Be familiarized with the different skills such as predicting, hypothesizing, reasoning and acquire the language you need to develop these skills
- Apply appropriate language for giving instructions and managing classroom activities
- Express yourself clearly in monitoring your students and in checking learning

### **Who should attend:**

- This course is designed for secondary school subject teachers who deliver lessons in English.

Course:

## **English for Academic Presentation**

*Do presentations – Speak like a PRO!*

---

Course ID: NULCG00063

Duration: 30 hours

Course Designer: A. Cubalit

### **Course Description:**

Academic presentation introduces you to the basic theories and techniques of oral communication. We will study the basic principles of developing and delivering effective oral presentations, including getting to the point and staying there, developing clear and audible structures, engaging and gauging your audience, using effective delivery techniques, choosing and designing visual aids, and using technical assistance like Power Point etc. Participants will practice these skills in a variety of situations, from short impromptu talks to long, speeches.

### **How you will benefit:**

- Have a thorough understanding of basic principles, theories and practices of oral communication in making and giving successful academic presentations using different avenues.
- Develop, improve and practice oral skills in presenting a given topic.
- Deepen your appreciation of human communication.
- Create an enjoyable and stimulating place for learning.

### **What you will cover:**

- Understand goals and objectives for presentation
- Learn different ways to communicate: inform, train, persuade, and sell
- Get start quickly: presentation preparation, presentation equipment
- Get to the point: preparation for delivery, presentation language
- Talk: Presentation delivery
- Polish your presentation: presentation review, presentation practicum

### **Who should attend:**

- Anyone interested in doing public presentations.

Course:

## **Songs English**

*Listen, think and learn to look deeper*

---

Course ID: NULCG00064

Duration: 18 hours

Course Designer: J. Grace

### **Couse description**

How often do you find yourself listening to an English song, humming along saying the few ends of lines rhymes that you can recall, wishing you knew what it was all about? As a native speaker I surely have and it's only through taking the time to look at the lyrics of the song that they can be identified and the message understood. The next time that song is played the words will no longer blend into an unidentifiable mumble and the meaning will be understood. Learning to look into the multiple meaning and variable forms of English in from popular culture creates an enthusiasm towards language acquisition.

### **How you will benefit:**

- Encounter various grammatical forms
- Explore common colloquial uses of English found in songs
- Develop the ability to analyse multiple meanings from lines in music
- All the skills used and practiced in this course can be further applied for academic purposes.
- Gain confidence to share opinions and analysis in a group environment as well as in written form.

### **What you will cover:**

#### **Narrative analysis**

- Speculate upon the context of lines and their relationship to the artist or listener
- Derive different ways that ideas can be symbolised in English.
- Learning about the true stories behind the songs and what the artist intended

#### **Song writing/poetic techniques**

- Look at the rhyme and rhythm of music and how this fits with the English language
- Practice identifying techniques and looking at how meaning is conveyed.

#### **Passion for further discovery**

- The short nature of the course is designed to equip students with the tools to take into independent study
- Students are more likely to engage outside of the classroom with content they enjoy.
- Learn how to delve deeper and get the most out of exposure to English.

### **Who should join this course:**

- All music enthusiasts who want to get a better understanding of the songs they hear and love, learning to analyze and explore the creativity of the English language.

Course:

## **Effective Social Media Communication**

*How to communicate effectively using social media*

---

Course ID: NULCG00065

Duration: 6 hours

Course Designer: I.W.Amilya

### **Course Description:**

Nowadays businesses which are involved in tourism, textile, food and beverage industries require a heavy social media presence to promote their businesses. It's a great advantage to have an officer in your company who is capable of handling effective social media communication with national and international partners, dealers and customers. Thus, this course aims to equip you with the language skills required to maintain an effective social media presence.

### **How you will benefit:**

- Learn quick and effective social media communication techniques
- Learn specific English vocabulary required for social media communication
- Practice specific situational distant communication scenarios
- Learn useful tips and tricks to polish up your written communication techniques

### **What you will cover:**

- This course covers essential topics based on the book '*Social Media Marketing- Beginner Guide for Business and Marketing*' by Jackson, J.
- Facebook marketing
- Pinterest
- Twitter
- Instagram
- LinkedIn
- Google plus
- Video marketing
- Practice specific distant communication scenarios (Group/Individual)

### **Who should attend:**

- Businessmen and women involved in advertizing using social media. (Recommended for anyone interested in improving social media communication skills)

Course:

## **Movie English**

*Watch, analyse, evaluate and convey to others*

---

Course ID: NULCG00066

Duration: 18 hours

Course Designer: J. Grace

### **Course description**

Language teachers have been using films in their classes for decades, and there are a number of reasons why film is an excellent teaching and learning tool. Learning from films is motivating and enjoyable so you will want to study and be intrigued to learn more. Films also give us authentic and varied language in a way that it is naturally heard and used by native speakers. Film gives a visual context from which you are able to build up a bank of visual clues from gestures to interactions with the surroundings. As well as variety and flexibility of tasks to do pre-, during and post watching.

### **What you will benefit:**

- Students can expect to have better awareness of natural spoken English in realistic environments.
- Increased visual and listening skills, through amalgamation of natural cue awareness, from which comprehension can deduced.
- By increasing comprehension it is possible to critically analyse the various meanings that could be connoted.
- This ability can be applied to answering listening questions in language proficiency tests.
- The ability to review and compose written reviews directly aids in the skills needed for anyone looking to take writing tests.

### **What's you will cover:**

- The most up to date lesson plans based on a variety of different videos from film clips to viral videos.
- Interactive stories for engaging “screenagers” and other 21st century students.
- Stories linking to curricular subjects (art, science, citizenship, media studies, etc.).
- Collaboration through analysis and communication.
- Optional written tasks working on analysis and opinion writing.
- Flexible and expansive source of course materials so each course will always be fresh.

### **Who should join this course:**

- This course is essential for anyone who wants to expand their English abilities in a relaxed setting on a wide variety of topics, preparing all who need to use English in their daily lives, for their work or within academic contexts.

Course:

## **English Drama**

*If you can't use English, pretend that you can and so you will*

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Course ID: NULCG00067

Duration: 18 hours

Course Designer: J. Grace

### **Course description**

This course helps students improve their English while preparing to perform on stage as well as develop a basic knowledge of acting. Students will learn such skills as characterization, expressing emotion, voice projection, body movement and facial expressions. All of these skills transfer directly into being able to use English in a variety of ways, with clearly conveyed meanings.

### **How you will benefit:**

- Cope effectively with change, extended speaking tasks and unplanned impromptu speaking
- Develop positive attitudes towards constructive ideas and values.
- Develop confidence in spoken English, planned and spontaneous.
- Learn to manipulate body movements and facial expressions to convey meaning and emotion.
- Become proficient at reading, comprehending and responding to written English.

### **What you will cover:**

- Project based tasks – work over the entire course for an ultimate production.
- Skill focused tasks working on stress, intonation and pronunciation.
- Text analysis and experimentation with material.
- Consistent aural reading practice.
- Games and activities aimed to engage, instruct and allow for the freedom to add personality and expression using the English language.

### **Who should attend:**

- This course is aimed to support any students on a quest to acquire English communication skills. A basic ability to read and speak English is preferred before attending the course as the tasks will be to challenging for elementary learners.

Course:

## **Listen well, listen better**

*Master your listening ability and become a better communicator*

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Course ID: NULCG00068

Duration: 7 hours

Course Designer: Dulshani M.

### **Course Description:**

There is a difference between hearing and listening. Good listening skills are not something we are born with but they are habits we create throughout our life. Being a good listener can earn you respect, appreciation and help you build stronger relationships in your social and business dealings. The main objective of this course is to develop your listening ability and make you a better communicator.

### **How you will benefit:**

- The course helps you determine what type of listener you are
- Know activities that improve listening skills
- Avoid misunderstandings that threaten any healthy relationship
- Broaden your knowledge in any area you are interested in by listening to information actively
- Communicate successfully with your colleagues
- Detect and solve problems quickly where necessary
- Gain respect and trust from everyone around you

### **What you will cover:**

- What are listening skills and why are they so important in your life
- What kind of listener are you
- How to listen well
- Learn basic skills of listening
- What are the barriers to listening
- What are good and bad listening habits
- Understand body language
- Activities to improve listening habits

### **Who should attend:**

- Business professionals, managers, team leaders, fathers, mothers, friends, students, teachers and just anyone with a good knowledge in English and is interested in becoming a successful listener and gain acceptance wherever you go.

Course :

## English for Media 1

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Course ID: NULCG00069  
Course Designer: P.A. Amrung  
Duration: 30 hrs.

### Course Description:

Textbook used: Ceramella, N. and Lee, Elizabeth, *Cambridge English for the Media*.

The main aim of the four courses in the series of English for Media is based on the textbook used, that is, to improve your communication skills at work and your English language knowledge in key areas of the media. Media situations are portrayed and practice exercises are provided by a CD filled with audio scripts and video clips and other reality-based activities.

Examples are editorial meeting, briefing over the phone, shooting on location, giving a pitch, designing a homepage, presenting an advertisement to a client and analyzing feedback.

### How you will benefit:

- Discussion of the media topic
- Listening activities reflecting everyday media scenarios which allow you to learn the language used in different working situations, for example, meetings, dealing with clients, and giving feedback
- Realistic speaking activities that give you plenty of practice of the language you've look at
- Reading and writing practice, based on authentic media documents
- Engaging Topic and articles which ensure that learning is interesting and motivating

### What will you cover:

- Newspapers
  - writing headlines
  - Analysing newspaper articles
  - Practicing interview skills
  - Planning and writing a newspaper article
- Radio
  - Understanding the language of radio presenters
  - Understanding the production process
  - Planning a news list
  - Giving post-production feedback

### Who should attend:

All involved in the Media

Course:

## English for media2

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Course ID: NULCG00070  
Course Designer: P.A. Amrung  
Duration: 30 hrs.

### **Course Description:**

As in “English for Media 1”

### **How you will benefit:**

As in “English for Media 1”

### **What you will cover:**

- Magazines
  - Composing magazine covers
  - Planning the contents of a magazine
  - Giving instructions for a photo shoot
  - Planning and writing a true-life story
- Television
  - Understanding the pre-production process
  - Organizing a filming schedule
  - Filming on location
  - Editing a TV documentary

### **Who should attend:**

As in “English for Media 1”

Course:

## English for Media 3

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Course ID: NULCG00071  
Course Designer: P.A. Amrung  
Duration: 30 hrs.

### **Course Description:**

As in “English for Media 1”

### **How you will benefit:**

As in “English for Media 1”

### **What will you cover:**

- Film
  - Writing a screenplay
  - Pitching successfully
  - Organizing a shoot
  - Writing a film review
- New media
  - Briefing a website designer
  - Analyzing problems and providing solutions
  - Planning and writing a blog
  - Creating a podcast

### **Who should attend:**

As in “English for Media 1”

Course:

## English for Media 4

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Course ID: NULCG00072  
Course Designer: P.A. Amrung  
Duration: 30 hrs.

### **Course Description:**

As in “English for Media 1”

### **How you will benefit:**

As in “English for Media 1”

### **How will you cover:**

- Advertising
  - Selling your services to potential client
  - Creating a print advert
  - Creating a screen advert
  - Presenting a finished advert
- Marketing
  - Analyzing market trends and taking action
  - Setting up a marketing communication strategy
  - Organizing the relaunch of a product
  - Evaluating the success of a relaunch

**Course:****English for Social Purposes**

*Develop linguistic and intercultural competence to communicate effectively*

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Course ID: NULCG00073

Duration: 30 hours

Course Designer: J Sareno

**Course Description:**

Cultural references from geography, occupations, pastimes and historical events and personalities always play vital roles in language. Each culture follows special rules regarding formal and informal address and conversation routines. It is therefore, not only important for you to have a wide range of vocabulary and memorize grammar rules, for you to be proficient in English language, you must also acquire sufficient background of the social cultural rules that native speakers use when they converse with each other. This course focuses on fluency, like using natural English to communicate in different social contexts. You will learn more about the different communication skills such as keeping up a conversation on a range of everyday topics.

**How you will benefit:**

- Learn the different strategies for effective listening
- Develop awareness of everyday life, social structures and cultures associated with the language
- Improve your oral-aural skills in English for social purposes
- Avoid misunderstanding through having cultural and social awareness of language
- Develop mastery of language structures and vocabulary useful for various situations

**What you will cover:**

- Learn the different useful English greetings and expressions
- Initiate a conversation, maintain it and close it appropriately
- Understand the audience you are talking to and converse in a socially appropriate manner
- Read verbal and nonverbal social cues in a conversation
- Practice previewing skill to be a more effective conversationalist
- Improve your problem-solving skills in every social interaction

**Who should attend:**

- This course is designed for all professionals who want to improve their proficiency level in the English language.

Course:

## **Critical Thinking English**

*Logic puzzles to work your mind and improve your English*

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Course ID: NULCG00074

Duration: 18 hours

Course Designer: J. Grace

### **Course description**

Critical thinking is a very difficult idea to define, due to the fact that it can be interpreted in many different ways. Generally speaking, to think critically about an issue is the ability to approach issues from different perspectives and challenge and preconceived notions. This essential allows for a greater understanding of issues and makes attempting tasks in English for both academic other purposes easier. It is fun to challenge your mental abilities, during this course you will learn more than you realise is being taught, absorbed naturally while your mind is focused elsewhere.

### **How you will benefit:**

- Critical thinking and its application to academic and everyday situations varies across countries and cultures. Students will learn how to think in the necessary way succeed using their English academically.
- Apply critical thought to academic writing so as to produce complete and supported arguments.
- Succeed at university and today's workplace, being able to identify central points and organise into persuasive responses.

### **What you will cover:**

- Debate – Forces students to think about multiple sides of an issue and it also forces them to interact not just with the details of a given topic, but their opinions as well as those of their peers.
- Media analysis- Analysing forms of media, whether it is a song or a film clip, it gives the students opportunity to explore important issues such as media bias and censorship. By looking at real world examples it is easier to voice opinions on issues.
- Problem solving- Part of this course wont focus on the English, but rather it is incorporated into activities such as logic puzzles, where English must be understood and used in order to discover the solutions.

### **Who should attend:**

- Everyone could benefit greatly from challenging their critical thinking skills. In doing so not only will their English language skills improve, but they will gain the necessary skills for conveying arguments and analysis.
- Essential for all users of academic English verbal or written.

Course:

## English for Job Search 1

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Course ID: NULCG00075  
Course Designer: P.A. Amrung  
Duration: 30 hrs.

### Course Description:

The textbook used for this course is Downes, C. *Cambridge English for Job Hunt*.

The aim is to develop the English language and communication skills needed to get a job you want.

Specifically designed for both new and experienced professionals. Authentic materials are used such as genuine CD and cover letters you can use as a model. On the audio you will hear a lot of interview extracts, from both strong candidates giving model responses to interview question, as well as weaker candidates making common mistakes. Examples of successful techniques are given with opportunities for practices.

### What you will benefit:

- Researching the market
- Preparing a CV
- Writing a cover letter
- Answering interview questions
- Answer competency based interview questions
- Turning negatives into positives
- Telephone interviews
- Negotiating terms and conditions of service

### What you will cover:

- Research and preparation
  - Identifying the stages in job application
  - Researching yourself
  - Highlighting your skills and experience
  - Researching the market
- Writing an impressive CV
  - Structuring your CV
  - Avoiding common CV mistakes
  - Creating a strong first impression
  - Identifying your key skills
  - Highlighting your work experience
  - Detailing your education and qualification
  - Demonstrating your interests
  - Providing references

### Who should attend:

- Job seekers at all levels in any occupation or profession.

Courses:

## **English for Job Search 2**

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Course ID: NULCG00076  
Course Designer: P.A. Amrung  
Duration: 30 hrs.

### **Course Description.**

- As in “ English for Job Search1”

### **What you will benefit:**

- As in “ English for Job Search1”

### **What you will cover:**

- Effective cover letters
  - Identifying features of cover letters
  - Beginning a cover letter
  - Writing the main body of the letter
  - Writing an effective final paragraph
  - Using appropriate language
  - Writing a cover letter
- Successful interviews
  - Preparing for the interview
  - Making a positive first impression
  - Dealing effectively with interview questions
  - Talking about yourself
  - Avoiding common mistakes
  - Proving you've done your research
  - Demonstrating you've got what it takes.

### **Who should attend:**

- As in “ English for Job Search1”

Course:

## **English for Job Search 3**

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Course ID: NULCG00077  
Course Designer: P.A. Amrung  
Duration: 30 hrs.

### **Course Description:**

- As in “English for Job Search1”

### **What you will benefit:**

- As in “English for Job Search1”

### **What will you cover:**

- Successful interviews
  - Preparing for the interview
  - Making a positive first impression
  - Dealing effectively with interview questions
  - Talking about yourself
  - Avoiding common mistakes
  - Proving you’ve done your research
  - Demonstrating you’ve got what it takes.

### **Who should attend:**

- As in “English for Job Search1”

Course:

## **English for Job Search 4**

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Course ID: NULCG00078

Course Designer: P.A. Amrung

Duration: 30 hrs.

### **Course Description:**

- As in “ English for Job Search1”

### **What you will benefit:**

- As in “ English for Job Search1”

### **What will you cover:**

- Advanced interview techniques.
  - Handling competency-based questions
  - Demonstrating your skills
  - Talking about your weaknesses
  - Asking questions of your own
  - Dealing with telephone interviews
- Follow-up
  - Keeping in touch
  - Handling rejection
  - Dealing with Job offers
  - Negotiating terms and conditions

### **Who should attend:**

- As in “ English for Job Search1”

Course:

## **English for Public Sector**

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Course ID: NULCG00079

Duration: 30 hrs

Course Designer: D. Chantengco

This course is for officials working in the state or public sectors who attend international meetings. It may also suit those who work alongside such people. Typical participants come from government ministries or other public authorities, and work with organizations domestically or internationally.

### **How you will benefit:**

- To communicate more confidently
- To speak more accurately and fluently
- To participate more successfully in meetings
- To improve your written English including emails
- To expand your professional vocabulary
- To improve your understanding of grammar
- To socialize and network with greater confidence
- To work successfully in a cross-cultural environment

### **What you will cover:**

This one-week intensive course includes work on giving presentations, making speeches, preparing opening statements, chairing and participating in formal and informal meetings, written communication and telephoning. Participants can also expect to be using language related to hosting visits, socializing and working in a multicultural environment. Course participants can expect the following areas to be covered in the course:

- Presentation of one's own area of work and organizational structure
- Simulated negotiations and meetings
- Aspects of international relations including intercultural understanding
- Communication in an international context including lobbying

### **Who should attend:**

- Public sector employees, managers and anyone working with public sectors.

Course:

## **English for Music Students**

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Course ID: NULCG00080  
Duration: 24 hours  
Course Designer: Ms. V. Balachandran

A beginner's course on specialized English for music, aims at introducing the students to the language, knowledge, and communication skills required for the study and practice of music. Based on research regarding the modern dynamics and articulation in the field, it will be a motivating tool for anyone who is interested in learning music.

### **How you will benefit:**

- Become a learned consumer and an insightful critique of music
- Gain the foundation knowledge needed for the music classroom
- Guide the self-study of aspiring musician

### **What you will cover:**

- Lists of words most commonly used with the information about their part of speech -noun (n), verb (v), adjective (adj), adverb (adv) and their pronunciation.
- Reading passages and comprehension activities aimed at improving students understanding of the meaning.
- Get involved in English language practice and language immersion activities in a music discipline setting, with music content.

### **Who should attend:**

- Beginner students of music whose first language is not English.
  - Musicians wishing to learn the concepts and technical language of music in English